



SATISFACTORY ACADEMIC PROGRESS POLICY

The Higher Education Act of 1965, as amended by Congress in 1980, mandates Institutions of higher education to establish standards of "satisfactory progress" for students receiving financial aid. American Baptist College makes these standards applicable to all federal, state, and institutionally awarded funds for the purpose of maintaining a consistent policy for all students receiving financial assistance.

Definition of Satisfactory Academic Progress

Students must maintain satisfactory academic progress as specified below in order to continue receiving financial aid at American Baptist College. These standards will apply to students after admission to American Baptist College as a regular degree-seeking student. Satisfactory Academic Progress will be checked at the end of each term.

A student must satisfactorily complete a minimum of 67% of the registered credit hours. A grade of A, B, C or D will be required for successful completion. Grades of W, I or F are not considered completions. Undergraduate students must maintain a cumulative grade point average of 2.0 for each term. Graduate students must maintain a cumulative grade point average of 3.0 for each term. TIME LIMIT FOR AID Degree Program-Financial Assistance is available until a student graduates with a degree or for a maximum of 180 attempted semester hours.

Transfer credits will be included in the total hours of eligibility. All attempted coursework (W, I, F, as well as regular grades) count toward the maximum number of hours attempted. If a student is required to take remedial/development coursework, he/she can receive additional financial assistance for up to 30 hours of coursework.

Financial Aid Probation

A student who does not meet the above cumulative grade point average will be placed on financial aid probation for one semester.

Financial Aid Suspension

If the student fails to meet the above minimum standards while on probation, then that student will be suspended from receiving aid. Any student who receives a 0.00 grade point average or does not pass 67% of the hours in which he/she registers will be removed from financial aid without a probationary

period. A student who returns after being suspended from receiving financial aid must meet minimum academic standards each semester he/she enrolls. Failure to do so will result in suspension.

Reestablishment of Eligibility to Receive Financial Aid

A student suspended from receiving financial aid may have his/her financial aid reinstated if he/she enrolls without financial aid in a minimum of 6 hours and maintains satisfactory academic progress in those courses as outlined above.

Coursework Not completed (I) or Repeated courses

If a student repeats a course because of receiving a failing grade in a previous semester or because the student wishes to improve a grade in a course, the credits may be included in the total number of credits the student is taking when determining enrollment status as long as the student is considered to be making satisfactory progress and as long as the institution is allowing the student to receive credit for the repeated course. Students registering for courses in which they have received an incomplete grade must re-register for the entire course in a subsequent semester.

Appeals

Any administrative action or termination of financial assistance which occurs as a result of this policy may be appealed by the student to the Financial Aid Appeals Committee by submitting an appeal request in writing to the Director of Financial Aid accompanied by appropriate supporting documents, which may include documents requested by the Financial Aid Appeals Committee.

Note: Termination of eligibility to receive financial assistance does not prohibit a student from enrolling at American Baptist College.

Notification

The Office of Financial Aid will notify by letter any student receiving financial assistance that does not meet minimum satisfactory progress and is being terminated from aid. This notice will be addressed to the student's most current local address on file with the Office of Financial Aid. It shall be the responsibility of the student to inform the Financial Aid Office of a correct mailing address.